

Vendor Scoring Matrix

RFP 2009-01 Claims Direct Data Entry Services Evaluation Form

			1 Responses to "Must Haves" reviewed by Contract Management Officer					
Item #	Description		Vendor 1		Vendor 2		Vendor 3	
1	(M) Letter of Intent received by the due date and time from Vendor. Proposals received from Vendors who did not submit a letter of intent will not be accepted and/or reviewed.		YES/NO		YES/NO		YES/NO	
2	(M) Proposal must be received by the due date and time. No late proposals will be accepted and/or reviewed.		YES/NO		YES/NO		YES/NO	
3	(M) If awarded a contract pursuant to this RFP, Vendor agrees to be bound by all the laws of the Commonwealth of Virginia and all Federal laws and regulations pertaining to this transaction.		YES/NO		YES/NO		YES/NO	
4	(M) Vendor agrees to comply with the Vendor's Monthly Report of Sales and Industrial Funding Adjustment requirements (see details in file "2009-01 Section 8 Terms and Conditions.doc", the terms and conditions table referenced by Section 8 of the RFP).		YES/NO		YES/NO		YES/NO	
5	(M) Vendor must provide a response to Sections 5, 6, 7, and 8.		YES/NO		YES/NO		YES/NO	
			2 Response to Requirements are scored and DMAS may ask for clarifications. The Score column is multiplied by the Weight column to arrive at the Weighted Score column.					
			Vendor 1		Vendor 2		Vendor 3	
				Weighted		Weighted		Weighted
Section	Description	Weight	Score (0-5)	Score	Score	Score	Score	Score
5	Solution Description & Features	175	1	175	2	350	3	525
5	Provider Billing	50	1	50	2	100	3	150
5	Reporting Capabilities	75	1	75	2	150	3	225
5	Technical Requirements & Features	50	1	50	2	100	3	150
5	Implementation	75	1	75	2	150	3	225
5	Operations	100	1	100	2	200	3	300
5	Provider Support	75	1	75	2	150	3	225
5	DMAS Support & Communications	50	1	50	2	100	3	150
5	Security & Access	75	1	75	2	150	3	225
6	Vendor Profile	50	1	50	2	100	2	100
8	Contract	25	1	25	2	50	2	50
Evaluation Score (sum of weighted scores)			a.	800		1600		2325

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Appendix B	Small Business Subcontracting Plan (SBSP) Scoring			Vendor 1 (not a Small Business)		Vendor 2 (a Small Business)		Vendor 3 (not a Small Business)
	*Small Business Subcontracting Plan Score If a vendor is a certified Small Business and prime, it receives the maximum available SBSP points, otherwise use the formula found below.	1,000	b.	222		1,000		182
	Total Score		c. = a. + b.	1,022		2,600		2,507
	Cost Proposal (used only for SBSP scoring)		d.	\$45,000		\$50,000		\$55,000
	Small Business Subcontracting Plan Dollar Amount		e.	\$10,000		N/A		\$10,000
		3	DMAS selects fully qualified and best suited Vendors based on Total Score. These Vendors are considered for negotiations					
				Vendor 1		Vendor 2		Vendor 3
				No		Yes		Yes
		4	Once negotiations are complete, the following steps will occur: o The Evaluation Teams recalculate the responses to the requirements if those responses have changed; o The DMAS Contract Officer recalculates the Small Business Subcontracting Plan score for each Vendor, if the cost proposal has changed. DMAS will calculate Best Value in accordance with the Best Value Score formula listed below. DMAS shall award the contract(s) to the Vendor(s) with the highest Best Value score(s).					
	FINAL OFFER:							
	Negotiated Final Offer		f.			\$50,000		\$51,500
	BEST VALUE:							
	**Best Value Score		g.			5,200.00000		4,867.60812

Vendor 2 has the highest Best Value score and is awarded the contract.

Note: All prices used are for illustrative purposes only.

Formulas:

* The Small Business Subcontracting Plan (SBSP) Point Value is based on the following formula:

$$\text{SBSP Point Value (b.)} = \text{Available SBSP point value (1000)} \times \frac{\text{Vendors Proposed SBSP Dollar Amount (e.)}}{\text{Cost Proposal (d.)}}$$

** The Best Value calculation is based on the following formula:

$$\text{Best Value Score (g.)} = \frac{\text{Total Score (c.)}}{\text{Negotiated Final Offer (f.)}} \times 100,000 \text{ (a factor of five for easier comparison)}$$